

Chief Administrative Officer's Report

September 16, 2026

PROJECT FILES:

LUB and MPS Review:

- Provincial staff has completed its review of the draft LUB / MPS. Discussions to date have been positive.
- The documents are now with the Minister of Municipal Affairs for review.
- The Minister has 60 days to complete the review (as of September 2, 2026).
- If no decision is made by the Minister within these 60 days, the documents are deemed to be approved on the 61st day, and the notice requirements of Section 208(7) of the MGA shall apply.

Active Transportation Plan:

- The plan was formally approved by Council on July 22, 2026.
- All required project reporting has been submitted to the Province.

Equipment Storage Building:

- Building is now complete.
- Equipment has been moved in.

Clare Acadian Tourism Experience Initiative 2025-27:

- Grosses Coques Interpretive Signage – Groundwork to commence later this month. Interpretive panels and selfie frame to be installed in October.
- Expo Culturelle (August 14-15)
 - 56 vendors.
 - Approximately 1,500 participants over two days.
 - This year saw the addition of outdoor food and non-food vendors, along with culinary demonstrations, and musical performances, dance performances, a cultural presentation, and a chainsaw carving demonstration.
 - Staff's goal is to continue to grow the Expo into a vibrant Acadian cultural experience that celebrates local talent, traditions, food, and community.
- To extend the tourism season, the Municipality will be involved in 3 new festivals, on 3 consecutive weekends:
 - Couleurs et Saveurs de la Baie (Oct. 16th and 17th)
 - Légende au Bois (Oct. 24th and 25th)
 - Festi-vargue (October 30th and 31st)

Veterans Memorial Banner Program:

- The program is open for applications until September 25, 2026.
- The cost of a banner is \$175. This includes taxes, shipping, and installation.
- Banners (both new and the 17 existing) will be installed in late October.
- Information on the Municipality's Veterans Memorial Banner Program, including how to apply, is available on the municipal website at www.clarenovascotia.com

Gran Fondo Baie Sainte-Marie:

- The 8th edition of the Grand Fondo Baie Sainte-Marie was a success.
- 524 participants.
- Of these participants:
 - Roughly 30% (or 160) were from out of province.
 - Some 200 were from the HRM and 55 from the Municipality of Clare.
- NB 78, QC 24, ON 19, PEI 11, Yukon, 16 from USA and 3 International.
- Media reports have been very positive.
- A survey was sent out to all participants earlier today for feedback, as well as a request for testimonials.

Housing Development – Little Brook:

- Currently 16 units are onsite, in keeping with the goal of reaching 16 units by late summer / early fall.
- Landscaping of this section of development (i.e., up to the curb) is currently underway.

Housing Development – Meteghan:

- One unit currently on site.
- An additional three slabs have been poured.
- Building permit has been pulled for a 5th unit (with a basement).

Community Garden:

- First planning meeting with Rooted in Clare Garden Club is scheduled for September 22, 2026.

30th Annual Belliveau Motors Golf Tournament:

- Tournament field was full, with 36 teams participating, representing approximately 180 golfers.
- More than 57 businesses and organizations supported the event through sponsorships, donations, prizes, auctions items, and contest support.
- Net Proceeds of \$66,150.

Financial:

- As of August 31, 2026, the Municipality recorded \$12,930,165 in revenues versus \$5,942,448 in expenses, for a surplus of \$6,987,717.
- As of August 31, 2026, the Municipality had a balance of \$8,298,859 in its operating fund, \$492,574 in its capital fund and a total reserve balance of \$3,280,200. The total reserve balance can be broken down as follows:
 - Operating reserve - \$2,552,876
 - Capital reserve - \$108,803
 - Landfill closure reserve - \$393,080
 - Gas tax reserve - \$225,441