

## **Chief Administrative Officer's Report**

**May 17, 2023**

### **PROJECT FILES:**

#### **Internet:**

- Still awaiting the make ready work for Victor Lake. NSP was unable to get it scheduled in April. Now looking at the week of May 22<sup>nd</sup>. Once the make ready work complete, Mainland will require 1-2 weeks to finish building and splicing. Hope to have everything wrapped up and remaining customers connected by mid-June.
- Cottage Lane is still not scheduled. Again, NSPI hasn't made crews available to Mainland since Hurricane Fiona (except for Eel Lake Dr).
- No update on Doctor's Lake. This is a Bell funded area. Trimming is expected to commence in a couple of months.
- Transfer Station – The proposed run was reviewed by Bell's scoper. Currently awaiting NSP to review. Date has yet to be scheduled. The Municipality is looking at two connections – scale house and office building (next to transfer station). The anticipated cost for this hookup will be approximately \$5,000.

#### **Clare Health Centre:**

- Discussions with the Province of NS are still ongoing.
- Construction has commenced with both earth work and interior demolition well underway.
- Force main re-route will temporarily impact 1 parking spot at the front of the building. Will be reinstated as soon as possible.
- Geotechnical investigations are wrapping up this week.
- Form work for concrete starting next week.
- Foundation work and under-slab plumbing scheduled from May 25<sup>th</sup> to June 30<sup>th</sup>.
- Doctors and residents have begun meeting patients at the two temporary offices in the municipal building. These will be used for the duration of construction with doctors rotating in as required.
- Anticipated project completion – January 2024. Project remains on schedule.

### **Clare Veterans Centre (CVC)**

- Currently working with project managers and architect firm (Rhad Architects) to incorporate the needed renovations to the existing building into the design plans for the proposed extension.
- Incorporating an air to hot water heating system into the design to eliminate building's use of heating oil. Propane as backup in extreme cold. This added step has created a slight delay but will pay dividends in the long run.
- Tender expected to be issued in early June 2023.
- Anticipated construction start date – July 2023.
- Estimated construction time of 7-8 months.
- Municipal contribution - \$589,124
- GoC contribution - Green and Inclusive Community Buildings program (GICB) - \$2,356,494

### **Joseph and Marie Dugas Park**

- All necessary permit applications have now been received from the NS Department of Natural Resources and Renewables.
- Project application under review by ACOA.
- BSP Application submitted to NS Dept. of Municipal Affairs and Housing.
- Total project cost is estimated at \$1,675,036 with proposed federal and municipal contributions of \$1,130,524 and \$544,512 respectively.

### **Meteghan Sewer Extension – Sunset Road:**

- **No change from April 26, 2023, CAO Report.**
- Agreement regarding housing project deliverables has been signed.
- Contribution agreement with GoC's Investing in Canada Infrastructure Program (ICIP) – Green: Environmental Quality stream has been signed.
- Project formally announced on April 25, 2023, via press release.
- Total project cost is \$1,558,000.
- Total ICIP contribution of \$1,142,533 (73.33%)
- Total municipal contribution \$415,467

### **Meteghan Sidewalks:**

- NS Public Works (NSDPW) remains in discussions with Able Engineering regarding modifications to the design plans.
- According to Able, revised drawings should be complete by May 19, 2023.
- Discussions are centered on the 1 km section of new sidewalk, with a particular focus on infrastructure (i.e., culverts, catch basins, etc.) and flood mitigation.
- One specific recommendation Able has made to NSDPW is that the cross-culvert closest to the Connector Road be significantly upsized and the outfall upgraded.
- Total GoC funding contribution - \$995,558 (60%).
- Total estimated project cost is \$1,591,009 plus HST.

## **Boundary Review**

- The Public Hearing regarding the number of Councillors in Clare and the boundaries of the municipal polling districts will be held on May 18, 2023, at 10:00 am, in the Council Chambers at the Municipal Office (1185 Highway 1, Little Brook).
- To present at this meeting, residents must register beforehand with the NSUARB.
- A copy of the Municipality's application is available for inspection during regular business hours at the municipal office, 1185 Highway 1, Little Brook, Nova Scotia, and at the offices of the Board, Summit Place, 3rd Floor, 1601 Lower Water Street, Halifax Nova Scotia or on the Board's website at <https://nsuarb.novascotia.ca/>, by clicking on "Matters & Evidence", "Go to Files & Documents" and insert in "Go Directly to Matter" Matter ID M10870.

## **Wentworth Park:**

- Final drawings 90% complete.
- Tender documents to be issued in May 2023 (likely next week).
- Tender to be awarded in June with construction to commence shortly thereafter.
- Anticipated project duration – 2 months.
- Project elements include a composite washroom building, improvements to the boat launch area (drainage), a floating dock with kayak launch, a smaller floating dock with access from the parking lot, an accessible walkway, picnic tables, hammocks, a playway, etc.

## **Clare & Argyle Acadian Tourism Development Project**

- **No change from April 26, 2023, CAO Report.**
- The Clare & Argyle Acadian Tourism Development Project will refresh the current interpretative panels in Clare and Argyle, add additional panels to new locations, and provide funding to help increase capacity for festivals and help support events.
- Municipal contribution \$30,005, divided over 2 years.
- The total project cost is \$400,000 over two years, of which 75% or \$300,000 is being sought from ACOA. Project application has been submitted and is currently under review.
- Municipality of Argyle has confirmed its contribution of \$30,000.
- Other anticipated project partners include the Province of NS (\$35,000), the Town of Yarmouth (\$2,500), and the Municipality of Yarmouth (\$2,500).

### **Track and Field:**

- Closing date for RFP for lighting was extended to May 8, 2023.
- Waiting on information from US-A regarding tender results.
- Project budget of \$600,000.
- Municipal contribution is confirmed for 50% up to \$300,000.

### **Hectanooga Fire Department:**

- Design plans are now finalized.
- Specifications are complete.
- Tender to be issued this week with a closing date of June 6, 2023.

### **Gran Fondo:**

- As of May 17, there are 426 total registrations.
- Tracking approximately 100 registrations ahead of 2019 pace, when we saw over 1,000 registrations.
- 136 out of province, or 32%. NB 79, ON 23, USA 11, PEI 9, AB 6, UK 3, BC 1
- First time participants = 242/426 or 57%