

Chief Administrator's Report
By CAO Stéphane Cyr
January 18, 2017

PROJECT FILES:

Church Point Sewer Treatment Plant (\$198,628)

- UV system has been ordered. Compatible with the systems currently being used in Meteghan and Belliveau Cove
- Specks for 12' x 16' building are being prepared (to go over existing chlorine contact chamber)
- In discussion with KRC Controls (Kevin Cook) regarding design of control panels for lift stations (3) at Smugglers' Cove, the Meteghan Connector / Route 1 and the Meteghan Wharf.

Clare Veterans Centre

- Renovations to the upstairs washrooms are set to commence during the first week of February 2017
- Staff has obtained 3 price quotes for exterior signs (LED digital display) and will proceed with CompuTECH Multimedia from Shelburne NS. The amount quoted by CompuTECH Multimedia was \$28,182 plus HST and including installation.

Rural Internet

- The municipal working group is now smaller and comprised of the Municipalities of Digby, Yarmouth, Argyle, Barrington and Clare; all of which have contributed \$20,000 to this initial planning phase
- The RFP process to hire a project manager to help review private sector design build submissions and prepare an application for funding to the federal has been concluded. A total of 3 submissions were received. The contract was awarded to Cetas Advisory Inc.
- In keeping with our aggressive timeline requirements, a meeting was held earlier today between Cetas and municipal leadership focusing on the RFP to identify contractors who can design, build and operate the required infrastructure.

Sewer Extension – John Thibodeau Road (\$557,000)

- The funding application to ACOA was submitted on November 28th and is currently under review. Given the timelines involved, we expect an answer shortly.
- The proposed funding formula remains 50% / 25% / 25%.

Cultural Hub Project (\$200,000)

- The funding application to ACOA was submitted on November 9th and is currently under review
- Current tenants include La FRAP, L'Association des Acadiens Métais-Souriquois, Le Festival Acadien de Clare, La Société acadienne de Clare, Le Transport de Clare, Radio CIFA, Le Courrier de la N-É. and EMO Clare.

Clare 250th

- The working group continues to meet and has begun work on the application
- Next meeting to take place on January 20, 2017
- Program deadline January 31, 2017

FINANCIAL:

- The Municipality remains in good financial position.
- As of January 17, 2017, the Municipality has recorded \$8,242,319.86 (92.48%) in revenues versus \$7,129,126.00 (79.99%) in expenses, for a net income of \$1,113,193.86 (12.49%).
- Again, as of January 17, 2017, the Municipality has a balance of \$2,620,812.34 in its general account and a total reserve balance of \$2,930,080.86
 - Operating reserve - \$435,001.94
 - Capital reserve - \$1,933,757.89
 - Landfill closure reserve - \$314,806.89
 - Gas tax reserve - \$246,514.14

INTERNAL:

- **Stakeholder meetings (since December 21, 2016):**
 - TRANE (Service Agreement) – December 29, 2016
 - RFP Review for Project Manager – Rural Internet – January 6, 2017
 - WREN L&O Committee - January 10, 2017
 - Wasteco Ltd. and Wastecheck (joint meeting) – January 13, 2017
 - Police Advisory Board – January 16, 2017
 - Announcement – Séniors en sécurité – January 16, 2017
- **Upcoming meetings of note:**
 - Meeting with Doctors – CHC Operational Review – January 23, 2017