

Chief Administrator's Report
By CAO Stéphane Cyr
September 21, 2016

PROJECT FILES:

Meteghan Sewer Treatment Plant

- Project is advancing as planned. To our knowledge, no unforeseen difficulties have occurred.
- The cement work is done. The ground work is done. A few minor deficiencies have been identified and are being remedied.
- Currently waiting on the polymer mixing unit from Bishop Water Technologies Inc. and Scotia Tech Fluid Services Ltd. Expect delivery within two weeks.
- Project completion is estimated to be mid to late October

Garbage Collection

- New contract start date is October 1, 2016
- Total of 4 employees, all from Clare
- Accounts have been set up at local garage (maintenance) and fuel vendor
- Employee meetings have already taken place to discuss routes, safety and customer service

Clare Veteran's Centre

- Application to renovate upstairs washroom facilities bathrooms and install electronic sign has been submitted to ACOA. Awaiting word.
- Total project cost \$110,000. Cost share 50/50 between ACOA and the Municipality.

Gran-Fondo

- As of September 20th, 880 people have registered. However, with volunteers and committee members, the Municipality is hosting some 1,100 individuals.
- Paid accommodations within the Municipality are full. Have reached out to Rodd Grand, Digby Pines ABCC. Bed bank is working well. To our knowledge, all participants have found lodging.

Elections 2016

- Advance polling dates (electronic voting only) are October 7th to the 14th
- Election Day is October 15th, 2016
- Due to acclamations, Election Day “paper” polls will be reduced to 4
 - District 1 voters will vote at District 2 poll (CSAP vote only)
 - District 3 voters will vote at District 4 poll (CSAP vote only)
 - District 5 voters will vote at District 6 poll (CSAP vote only)
 - District 7 voters will vote at District 8 poll (CSAP vote only)
- Internet/telephone voting is of course also available.

Cape St. Mary Lighthouse

- Parks Canada has now designated the Cape St. Mary Lighthouse as a heritage lighthouse
- DFO is currently in the process of publicizing the disposal of the lighthouse pursuant to the Heritage Lighthouse Protection Act.
- Once the public notice is made, the Municipality must wait 90 days before closing escrow
- In the meantime, we are currently working on a project application to ACOA which would see the Municipality leverage its funds and allow for further renovations / improvements to the site. We currently have \$77,000 committed to this project and requesting matching funding from the Agency

Clare Health Centre

- The piping modifications are now complete.
- The duct heaters (40) are all installed except for one that didn't fit in the ceiling space – a different unit had to be ordered - it will be installed as soon as it arrives.
- The electrician started this week as well as the controls technician. The majority of the electrical work should be done this week.
- The controls wiring should largely be complete this week.
- Next week will be all controls work- programming and mapping, point checks and commissioning.
- Should be ready for training and hand over first week of October.
- The TRANE Project Manager assigned to this particular job is Brian Chiasson - (902) 456-9810
- Project cost \$170,000 + annual service contract at a cost of \$1,080 per month.

INTERNAL:

- **Internal Audit** – Ongoing work and dialogue with Grant Thornton (August/September)

- **Stakeholder meetings (since June 22nd):**
 - NS Dept. of Business / Municipalities – Rural Internet – Sept. 8, 2016
 - Opportunities on the Edge: Portland to Yarmouth – Sept. 9, 2016
 - Wastechek Committee Meeting – Sept. 12, 2016
 - NS Fire Services Review – Sept. 13, 2016
 - Weymouth Doctor Recruitment Committee – Sept. 13, 2016
 - Major Point Rd (Representatives) – Sept. 14, 2016
 - Board of Directors, St. Bernard Fire Department – Sept.15, 2016
 - Meeting with Doctors at the CHC – Sept. 19, 2016
 - Audit Committee Meeting – Sept. 19, 2016

- **Upcoming meetings of note:**
 - Community & NSHA Stakeholder Group – Sept. 22, 2016
 - Provincial EMO Evaluation – Sept. 26, 2016
 - WREN AGM – Sept. 27, 2016
 - AMA Regional Meeting – Sept. 28, 2016
 - Highway 101 Task Force – Sept. 29, 2016
 - Weymouth Doctor Recruitment Committee – Oct. 4, 2016