



CANDIDATE for COUNCILLOR PACKAGE

For the
**2021 SPECIAL ELECTION-
DISTRICT 7**
Municipality of the District of Clare

October 4th, 2021



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NOMINATION DATES AND CONTACT INFORMATION

CONTACT INFORMATION:

Pam Doucet

Returning Officer, Municipality of Clare

1185 Hwy #1, Little Brook, NS B0W 1M0

phone 902.769.2031 ext 237

email directorcd@munclare.ca

NOMINATION DATES

Nominations will be
received
by appointment:
from Friday
October 15th
to Monday October 25th
between
8:30am & 4:30pm

AND

on Nomination Day
Tuesday, October 26th
from 9:00am to 5:00pm

INTRODUCTION

Thank you for interest in becoming a candidate for councillor!



Inside this package you will find necessary and practical information to prepare you in becoming a candidate for councillor in the 2021 Municipal Special Election for District 7 in the Municipality of the District of Clare that will be held on Saturday November 20th, 2021.

Please note that voting in the election will be offered both through eVoting (telephone and internet) from November 12th-20th and traditional paper polls (paper ballots available only on Election Day November 20th at the polls).

The following forms (included in this package) are required to be filed as part of your Nomination documentation:

- **Form 11-** Nomination Paper (Obtain at least five (5) qualified electors for your Nomination Papers).
- **Form 3-** Certificate in Respect to Charges That Are Liens/Taxes (Obtain from Municipal Tax Clerk)
- **Form 17-** Appointment of Official Agent /
(FR) **Formulaire 17-** Nomination de l'agent(e) officiel(le)
- **Form 17A-** Oath (or affirmation) of Official Agent/
(FR) **Formulaire 17A-** Serment (ou affirmation) de l'agent(e) officiel(le)
- **Form 15-** Appointment of Agent/
(FR) **Formulaire 15-** Nomination d'un(e) agent(e)

A Deposit of \$200 will be required when filing nomination papers. The deposit is required to be paid once your nomination papers are accepted; payment shall be in legal tender (cash) or a certified cheque or money order made payable to Municipality of Clare.

Return all forms above to the Returning Officer on Nomination Day October 26th, 2021 by 5:00 p.m. or by appointment during the 7 business days before.

Please note that all required oaths may be taken in front of the Returning Officer at the time of filing Nomination Papers.



FORM 11: NOMINATION PAPER (MAYOR OR OTHER COUNCIL MEMBER) SECTION 44

We, the qualified electors whose names appear on the amended list of electors of **District 7** of the Town/**Municipality**/Regional/Municipality of _____ **Clare** _____

nominate _____ of

(name)

(civic address)

(postal code)

(include mailing address if different than civic address)

as a candidate for the office of **Municipal Councillor for District 7** for the election to be held

on the ____20th____ day of _____November____, __2021__.

Name (please print)

Civic Address

Signature

Note:

- 1. These electors must be qualified to vote at the election of the candidate.**
- 2. Nomination forms are open for inspection by the public once signed by the Returning Officer.**



CONSENT AND OATH OR AFFIRMATION OF CANDIDATE

I solemnly swear (or affirm) that:

1. I (He/She), _____, consent(s) to the nomination.
(name as it should appear on the ballot paper)
2. I am (He/She is) a Canadian citizen.
3. I am (He/She is) of the full age of eighteen years.
4. I have (He/She has) been ordinarily a resident in the Town/Municipality/Regional **Municipality** of _____ **Clare** _____, (or in an area annexed to the Town/**Municipality**/Regional Municipality), for a period of six months preceding nomination day and I intend (he/she intends) to continue to so reside.
5. I am (He/She is) not indebted to the Town/**Municipality**/Regional Municipality of _____ **Clare** _____ for any charges that are liens on property or taxes, or all instalments or interim payments that are due as of nomination day have been paid, and a certificate from the _____ to this effect is attached.
6. I have (He/She has) not been convicted of bribery or of committing a corrupt practice under the *Municipal Elections Act* within the five years preceding nomination day.
7. I have (He/She has) read the Sections of the *Municipal Elections Act* related to persons disqualified to vote, to be nominated or to serve on a council and none of the reasons for disqualification listed in those Sections apply to me (him/her).
8. I have (He/She has) read and I understand (he/she understands) the provisions of the *Municipal Elections Act* related to the requirement to take a leave of absence if I am (he/she is) an employee of the Town/Municipality/Regional Municipality within the meaning of those provisions.
9. I (He/She) will accept the office of _____ **Municipal Councillor for District 7** _____ if elected.
10. I appoint (He/She) appoints _____ of _____ as my (his/her) official agent under the *Municipal Elections Act*.

Sworn (or affirmed) at _____
in the County of _____
this _____ day of _____
_____, before me

Authorized Administrator of Oath
(See Section 146)

Candidate (or Agent if authorized
and the authorization is attached)



Receipt for Nomination Deposit
Municipality of the District of Clare

Received from the above-named candidate or from his/her agent on his/her behalf a completed nomination paper and the sum of \$200.00 in legal tender or a certified cheque or money order made payable to the Town/**Municipality**/Regional Municipality of Clare as a deposit pursuant to the *Municipal Elections Act*.

Dated at _____ this _____ day of _____, _____.

Returning Officer



FORM 3: CERTIFICATE IN RESPECT TO CHARGES THAT ARE LIENS/TAXES (SECTIONS 17, 44, 45)

I certify that as of the _____ day of _____, _____, (*nomination day*)
_____ (*name of candidate*) has fully paid all (i) the charges that are liens
on property that are due, (ii) all the municipal taxes that are due, and (iii) all instalments or interim
payments that are due as of nomination day have been paid to the Town/**Municipality**/ Regional
Municipality of ___ **Clare** _____ from him/her.

Clerk, Treasurer, Collector or other official having knowledge of the facts



FORM 17: APPOINTMENT OF OFFICIAL AGENT (SECTION 70)

I, the undersigned, a candidate for the office of ___**Municipal Councillor for District 7 in the Municipality of Clare**___,

(place a check mark next to the applicable statement)

_____ appoint _____ (name) of _____ (address) as my official agent with authority to represent me in the manner provided by the *Municipal Elections Act* at the election being held on _____, _____.

OR

_____ declare that I will act personally as official agent in the manner provided by the *Municipal Elections Act* at the election being held on _____, _____.

Signature of candidate

(A translation of this form is available in French.)



FORMULAIRE 17 : NOMINATION DE L'AGENT(E) OFFICIEL(LE) ARTICLE N° 70

Je, soussigné(e), candidat(e) au poste de **___ Conseiller (ère) municipal (e) du district 7 de la Municipalité de Clare ___**

(veuillez cocher ci-dessous la case correspondante à l'énoncé qui s'applique)

_____ nomme _____ de _____
(nom)

(adresse)

au poste d'agent(e) officiel(le) de ma campagne et lui accorde l'autorité de me
représenter selon les dispositions de la loi sur les élections municipales pour les
élections qui auront lieu le _____ 20 novembre 2021 _____.

OU BIEN

_____ déclare que je remplirai moi-même les fonctions d'agent(e) officiel(le) de ma
campagne selon les dispositions de la loi sur les élections municipales pour les
élections qui auront lieu le

_____ 20 novembre _____ , __2021__.

Signature du (de la) candidat(e)

(Le présent formulaire est également disponible en anglais)



FORM 17A: OATH (OR AFFIRMATION) OF OFFICIAL AGENT (SECTION 70)

I, _____, the undersigned, swear (or solemnly affirm) that as the official agent for _____, a candidate in the election to be held in the Town/**Municipality**/Regional Municipality of **Clare** _____ on the **20th** day of **November**, **2021**, I will not attempt, in any way, unlawfully to ascertain the candidate or candidates for whom a voter has voted or to aid in the unlawful discovery of the same, and I will keep secret all knowledge which may come to me of the persons for whom any voter has voted.

Sworn (or affirmed) at _____
in the County of _____
this _____ day of _____,
before me.

(Signature of Official Agent)

Commissioner or other Authorized Official
Municipal Elections Act, ~~subsection~~ [clause] 146(1)(b)

Print name and title

(A translation of this form is available in French.)

Form 17A added: N.S. Reg. 105/2012.



FORMULAIRE 17A : SERMENT (OU AFFIRMATION) DE L'AGENT OFFICIEL ARTICLE 70

Je, _____, soussigné, prête serment (ou fait une affirmation solennelle) qu'à titre d'agent officiel pour _____, candidat à l'élection qui aura lieu dans la ville, la **municipalité**, la municipalité régionale de _____ **Clare** _____

le **20^e** jour de **novembre** **2021**, je ne tenterai pas, de quelle que façon que ce soit, de vérifier illégalement pour quel candidat un électeur a voté ou de contribuer illégalement à la découverte de tels renseignements, et j'assurerai la confidentialité de tout renseignement que je pourrais obtenir au sujet du candidat pour lequel tout électeur a voté.

Serment prêté (ou affirmation faite) à _____
dans le comté de _____
ce _____ jour de _____
devant moi. _____
(Signature de l'agent officiel)

Commissaire ou autre représentant autorisé

Loi sur les élections municipales (Municipal Elections Act) [alinéa 146(1)(b)]

Nom et titre en lettre moulées

(Ce formulaire est également disponible en anglais.)



FORM 15: APPOINTMENT OF AGENT (SECTIONS 69, 71)

I, the undersigned, candidate (or the official agent of _____, *(candidate's name)* a candidate) for **Municipal Councillor for District 7 in the Municipality of Clare**, *(office)* appoint the following as my agent with authority to represent me in the manner provided by the *Municipal Elections Act* at Polling Station Number _____ for the election being held on **November 20th**, **2021**.

(name of agent)

(address of agent)

Dated at _____ Nova Scotia, this _____ day of _____, _____.

Signature of candidate or of official agent



FORMULAIRE 15 : NOMINATION D'UN(E) AGENT(E) ARTICLES 69, 71

Je, soussigné(e) _____, candidat(e) (ou agent[e]
officiel[le] de _____, candidat[e]) au poste de
(nom du[de la] candidat[e])

Conseiller (ère) municipal (e) du district 7 de la Municipalité de Clare, nomme la personne suivante
mon agent(e) ou

L'agent[e] du[de la] candidat[e]), chargé(e) de me représenter (ou de représenter le[la] candidat[e])
conformément aux dispositions de la loi dite Municipal Elections Act au bureau de
vote numéro ___ pour les élections organisées le **20 novembre 2021**__.

(Nom de l'agent[e])

(Adresse de l'agent[e])

Document daté à _____ (Nouvelle-Écosse), en ce ___e jour du mois de _____.

Signature du (de la) candidat(e) ou de son agent(e) officiel(le)



KEY DATES FOR QUICK REFERENCE

April 26th, 2021	<ul style="list-style-type: none"> Residency required to qualify as candidate in Municipality
October 26th, 2021 (nomination can be filed by appointment with the returning officer in the seven business days prior to nomination day)	<ul style="list-style-type: none"> Nomination Day
October , 2021	<ul style="list-style-type: none"> Last day for candidate to withdraw
November 12th - 20th, 2021	<ul style="list-style-type: none"> Advance Polling Dates (eVoting)
November 20th, 2021	<ul style="list-style-type: none"> Election Day (eVoting available as well as Paper ballots at polling locations)
November 23rd , 2021	<ul style="list-style-type: none"> Official Addition
N, 2021	<ul style="list-style-type: none"> Last day to file affidavit <p>(re: removal of posters and return of voters list for return of full or part of deposit)</p>
October 27, 2020	<ul style="list-style-type: none"> Last day to apply for a recount
December 16, 2020	<ul style="list-style-type: none"> Last day to file campaign contribution disclosure form



Council (Candidate's Guide to Municipal and CSAP School Board Elections Page 21 & 22)

Are There Any Rules About Campaigning in an Election?

You can begin campaigning at any time.

You or your representatives are entitled to lawfully campaign in locked multiple unit buildings or condominium complexes, during reasonable hours. You must approach the superintendent or building management to gain access to the building. Obstruction is an offence.

You can campaign on election day, **but you cannot loiter or solicit votes around a polling place or within 200 feet of a polling place.** A candidate who is loitering or soliciting votes can be ordered away by the deputy returning officer and can be arrested for disobeying the order.

No one can wear partisan buttons or other materials within 200 feet of the wall of a building containing a polling station on election day.

What About Election Advertising?

All printed election material must be identified. Every advertisement having reference to an election that is printed, published, broadcast or distributed, either electronically, or in hard copy, must indicate the name of the person on whose behalf the advertisement is published, printed, broadcast or distributed.

All advertising published in a newspaper or other publication must state the name of the person on whose behalf it is published.

Candidates are responsible for all advertisements made on their behalf.

Failure to comply with these provisions is an offence.

A tenant or owner of a condominium unit may display election advertising on their own leased or owned premises, subject to any reasonable conditions relating to size or type of election posters that may be set by the landlord or condominium corporation. A landlord or condominium corporation may prohibit election advertising posters in common areas.

The municipality where you are running will provide information about where you can post your election campaign signs on public property. There are also rules concerning the posting of materials along provincial highways, municipal streets and roads, as well as prohibitions against posting signs on power or telephone poles.

You can advertise on election day, **with the exception that there can be no election 2020 advertising material placed, posted or distributed within 200 feet of a wall of a building in which a polling station is situated.** It is an offence to post or display such advertising. If such advertising is placed in violation of this provision, the returning officer can have it removed and deduct the cost of removal from your candidate's deposit.

If you or your representatives are transporting electors to the polls, remember that the prohibition against election signage within 200 feet of the polling place applies to advertising affixed to vehicles.



MUNICIPAL ELECTIONS

COMMON VOTER QUESTIONS AND ANSWERS FOR EVOTING

1. Who will get a Voter Instruction Letter with a PIN to vote in the election?

A. All qualified electors on the official Municipal Elector's List provided by the municipality.

2. What if my name is not on the Elector List?

A. Eligible electors who are not on the official Elector List will have to go to a location designated by the Election Official and complete the required form to have their name added to the Elector List. Once this is completed you will be given a PIN by the Election Official. The Intelivote system has the ability to provide enumeration, which includes producing the required legal documentation.

3. When should I expect to receive my PIN in the mail?

A. Individual PINs will be mailed to eligible electors so that they are received approximately three (3) to five (5) days prior to the first voting day.

4. What if I don't get a PIN in the mail by Election Day?

A. If you are an eligible elector and on the official Elector List, but you did not get a PIN in the mail by the start of the election period, you can request a replacement PIN. If the Election Official's records indicate you were sent a PIN in the mail then the original PIN will be disabled and cannot be used to cast a vote in the election. A replacement PIN will be issued to you if the original PIN has not been voted and you provide appropriate identification.

5. Why would I not get a PIN in the mail?

A. If you didn't get a PIN in the mail one of two things may have happened. First, your name was not on the official Elector List. PINs are only mailed to electors whose names appear on the official Elector List as supplied by the municipality. Secondly, a PIN may have been mailed to you and it has been delayed for some reason in the mail system.

6. Can anyone tell how I voted if they know my PIN?

A: No. The system does not track how a particular PIN has voted, only that the PIN has been used to cast a vote.

7. Once I have my PIN, do I have to register in advance if I want to use either the telephone or the Internet to cast my vote?

A. No, there is no registration required. During the election period, using your PIN, you can use either the telephone or the Internet to cast your vote or vote using a paper ballot if this is offered by the municipality.

8. What if I lose or misplace my PIN?

A. If an elector loses or misplaces their PIN they should contact the *Voter HelpLine*. The Election



Official can decide to replace the missing PIN if it has not already been voted. They will determine if a voter has to travel to a location, sign a form, and then replace the missing PIN, or they can decide to allow the *Voter HelpLine* agent to authenticate the caller and issue a replacement PIN over the phone. In both cases, the original lost or missing PIN will be disabled and it will not be able to be voted in the election.

9. How do I access the voting system?

A. Voting instructions will be included in the Voter Instruction letter mailed to each eligible elector on the official Elector List. Included in this information are instructions on how to access the voting system. Voters can cast their ballot using the telephone or cell phone by calling a toll-free number. Voters using personal computers will use the Internet to visit a website that will allow them entry into the voting system where they can cast their vote.

10. Once I enter my PIN (and date of birth) and start my voting process do I have to complete all the races on the ballot in one session? For example, what if I am interrupted and have to hang up the phone for some reason or, if I am voting using the Internet and have to leave my session?

A. No, you do not have to vote all the races on your ballot at one time uninterrupted. You can disconnect from the Internet or the telephone and re-connect later, re-enter your PIN, and complete your voting activity at that time. In fact, if you find it more convenient, you can switch from one method to the other and complete your voting using the other method. For example, you can start your voting on the Internet and at some point close your Internet session, and then later re-start the voting process and re-enter your PIN using your phone or cell phone and complete your ballot.

11. What happens if I access the voting system and am presented with incorrect candidates for my district?

A. The list of candidates presented to you as a voter is determined by your place of residence as defined on the Elector List. If you have moved and your new address was not updated on the Elector List, (and your Voter Instruction letter and PIN were forwarded to your new address), then you will see the list of candidates associated with your old place of residence. You should call the *Voter HelpLine* and the Election Official will authenticate you and, if satisfied, can then electronically “re-categorize” the PIN. The correct list of candidates will be presented to you once you re-connect to the voting system.

12. What do I do if I am not sure if I completed a race or the ballot?

A. During the voting period you can connect to the voting system and enter your PIN. If you have yet to complete all ballots assigned to you, the system will begin where you left off - at the next race you are eligible to complete. When you have completed voting all ballots assigned to you, entering your PIN online in the voting system during the voting period will display a message containing your vote status. This message will advise if you have completed voting. You can also contact the *Voter HelpLine* to get more information.



13. If I am using the telephone to vote, how will I know what number to press to vote for the candidate of my choice or what if I make a mistake and select a different candidate than the one I want to vote for?

A. The Voter Instruction letter mailed to you has the list of candidates included on it for your reference purpose. In addition, each time the system presents you with a race to vote for; it lists the eligible candidates running for that position and instructs you to select the corresponding number for that candidate.

For example:

"To select Jane Doe – Press 1"

"To select Fred Dunn – Press 2"

"To select Joe Howe – Press 3"

Once you enter the corresponding number, the system will verify your selection with a statement, and ask you to confirm your selection.

For example:

"You have selected Joe Howe. To confirm this selection, press the number sign (#) key now. Or to change your selection press zero (0) now."

If you want to change your selection you would press zero (0) and make your change at this time. It is only after you have confirmed your selection with the number sign key (#) that your vote for that candidate will be "dropped into the ballot box". You will get a confirmation message once your vote has been deposited in the virtual ballot box.

For example:

"Your selection has been recorded for Joe Howe."

14. Once a vote has been confirmed, can it be changed?

A. No. Once a vote has been confirmed it cannot be changed. This process is the same as dropping the ballot into the ballot box in a traditional paper-based election ensuring complete voter anonymity and secrecy of ballot. The system does not know how the ballot was voted; only that the PIN was used in the election to cast a vote and thus it cannot be removed from the vote count.

15. How do I vote if I am away from home, out of town, out of the province, or out of the country?

A. You can vote during the election voting period using the Internet from anywhere in the world. You can also use telephone service and connect to the voting system toll free from anywhere in North America simply by dialing the toll-free number contained in your Voter Instruction letter.

16. What if I have a rotary phone at home, no cell phone and don't have a computer with Internet service. How can I vote?

A. You do not have to vote from home. You can vote from any location using any phone with touch tone service or from any computer. You can also vote in person at polling stations if the municipality is offering PC's and phones at these locations and/or paper ballots in concert with the electronic



voting options. The location of the polling stations can be found in the Voter Instruction letters sent to eligible electors.

17. If someone calls me and asks for my PIN, what should I do?

A. You should treat your voting PIN with the same level of secrecy and confidentiality you reserve for your bank card and PIN. Do not give your PIN to anyone who may call or approach you for the number.

18. What do I do if the phone line is busy when I call and try to vote?

A. If the phone lines are busy, simply hang up and call back a short time later. The voting system is capable of handling a significant volume of calls simultaneously but there is always the possibility that many voters are attempting to call in the same timeframe. Voters will be able to connect to the system over the course of a number of days during the voting period.

19. Could someone steal my PIN and vote it?

A. Stealing and opening another person's mail is illegal. It is also illegal to represent yourself as another person and steal their right to vote in an election. Both these acts are illegal and have penalties defined by law.

If you know someone has voted your PIN illegally you should report it to the Election Official. You can obtain a replacement PIN to cast your vote by presenting yourself to the Election Official and swearing an affidavit that the PIN assigned to you was not voted by you but by someone else.

20. If I am a voter with a disability; deafness, blindness, or a mobility disability, can someone help me with the voting process?

A. Electronic voting allows increased rights of privacy to voters with physical challenges that make traditional voting at polling stations more difficult. Blind voters can make use of the telephone and deaf voters can use the Internet to vote with little or no assistance required from others. If you need assistance at the polling station to cast your vote, the Election Official present will be able to assist you.

21. Would it be possible for me to be sent more than one PIN?

A. If you received more than one PIN it is because your name appeared on the Elector List more than once. This rare situation might occur if you changed your place of residence and have been enumerated in both locations or you own property and are the registered resident at both locations. You are only permitted to vote once in a municipality, and you should only cast a vote using the PIN associated with your primary place of residence. Notify the Election Official of the additional PIN and they will disable this PIN rendering it unusable for the election.



RESULTS FROM 2020 ELECTION FOR COUNCILLORS

Below are the results from the 2020 Municipal Election showing the names of the candidates for each District, as well as the voting results (electronic votes, manual votes at paper polls and Totals).

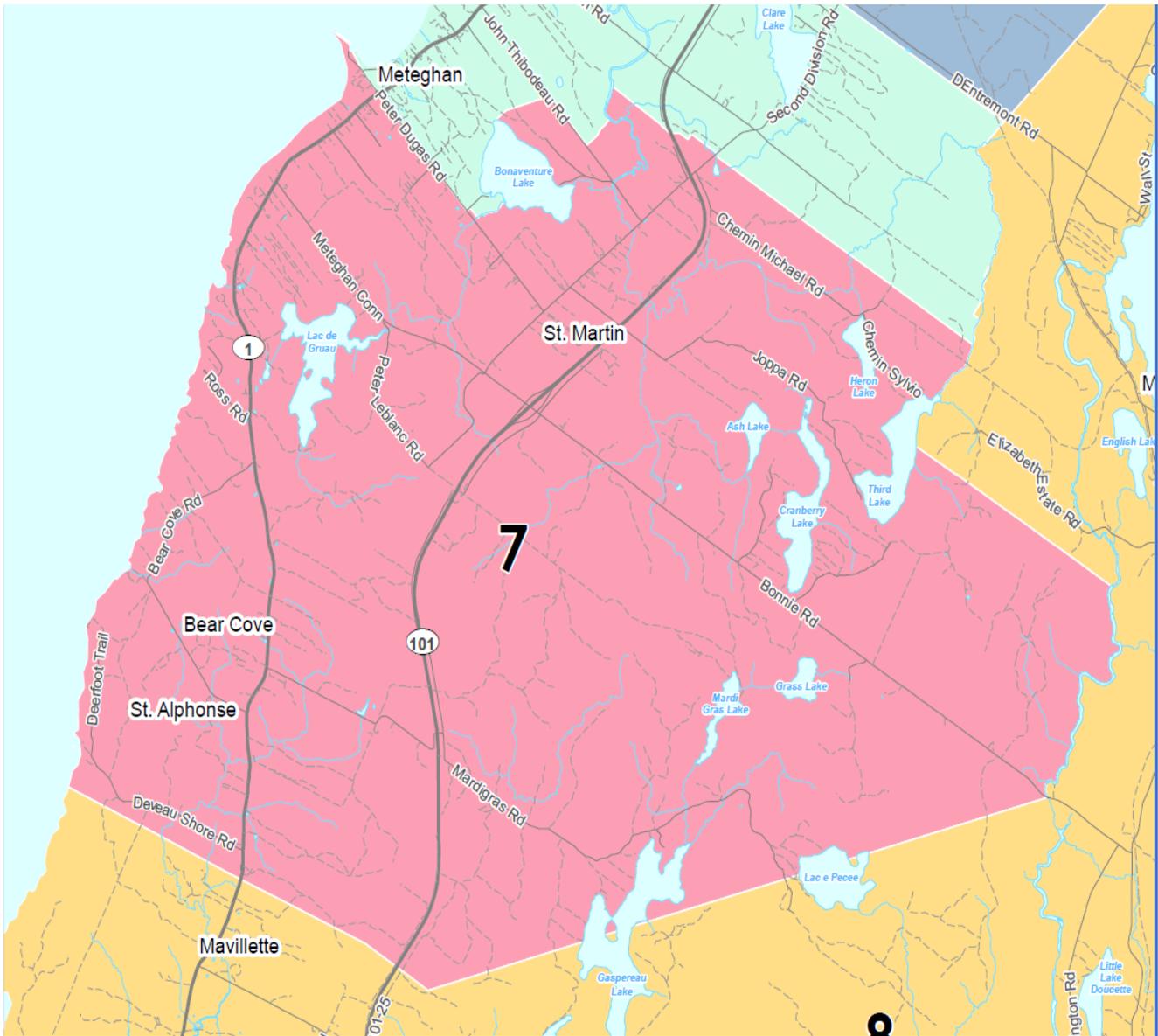
Municipalité de Clare / Municipality of Clare
RESULTATS NON-OFFICIELS / UNOFFICIAL RESULTS
ÉLECTION POUR CONSEILLERS MUNICIPAUX / ELECTION FOR MUNICIPAL COUNCILLORS
 Le 17 octobre, 2020 / October 17, 2020

D I S T	CANDIDATS / CANDIDATES	VOTE ELECTRONIQUE ELECTRONIC ADVANCE POLLS	DISTRICTS – BUREAUX DE VOTE / DISTRICTS - POLLS					TOTAL
	CONSEILLERS MUNICIPAUX / MUNICIPAL COUNCILLORS		1A		3A		6A	
1	Blerina BERBERI	72	6					78
1	Nil DOUCET <i>(incumbent)</i>	384	59					443
2	Danny HILL <i>(incumbent)</i>	Élu par acclamation / Elected by acclamation						
3	Félix (à Innocent) COMEAU	129			16			145
3	Lisa DOUCETTE	95			21			116
3	Philippe GAUDET	200			44			244
3	Philp MEUSE	26			4			30
4	Carl DEVEAU <i>(incumbent)</i>	Élu par acclamation / Elected by acclamation						
5	Brian COMEAU <i>(incumbent)</i>	Élu par acclamation / Elected by acclamation						
6	Kevin COMEAU	167				53		220
6	Shawna COMEAU	110				24		134
6	Eric POTHIER <i>(incumbent)</i>	216				32		248
7	Ronnie LEBLANC <i>(incumbent)</i>	Élu par acclamation / Elected by acclamation						
8	Yvon LEBLANC	Élu par acclamation / Elected by acclamation						

A map is provided on the next page.



POLLING DISTRICT 7





INTERACTIVE MAP

Complete District information is available through our new Interactive Tool available on our website. This electronic search application allows electors and candidates to easily associate civic numbers with districts.

Please click on the search icon to enter the address you would like to find

CLICK THE DOWN ARROW TO THE LEFT TO GET MORE INFORMATION

Enter any address in the District of Clare and you will be taken to the electoral district in which it is located. Begin with the civic number and then add the street name (e.g., 1185 Highway 1). Alternative addresses will be provided to ensure you get the spelling right

A link to the map is provided below:

<https://www.google.com/maps/d/u/0/viewer?mid=10tpcXdLghN6pq9o67emEcgV3zcCln3p4&ll=44.17368145147757%2C-65.96592873605732&z=11>



CANDIDATES GUIDE

A complete **Candidate's Guide** is available to be downloaded on our website

in English:

https://www.clarenovascotia.com/images/elections/Candidates_Guide_to_Mun_CSAP_SB_Elections_-_2020-06-08.pdf

en français:

https://www.clarenovascotia.com/images/elections/Candidate_s_Guide_to_Mun_CSAP_SB_Elections_-_2020-06-08_FR.pdf



MUNICIPAL ELECTIONS ACT

The **Municipal Elections Act** may be viewed on-line at:

<https://nslegislature.ca/sites/default/files/legc/statutes/municipal%20elections.pdf>